



<b>Style of Cause:</b>	
<b>Appeal No:</b>	<b>Trial Court File No:</b>

**Appeal Conference Summary**

<b>Date of Appeal Conference:</b>
<b>Name of Party filing this Summary:</b>

<b>Appellant (person who filed the appeal)</b> <i>Full legal name &amp; address for service – street &amp; number, municipality, postal code, telephone and email address</i>	<b>Appellant’s Lawyer</b> <i>Lawyer’s name, address, telephone/fax numbers and email address</i>

<b>Respondent</b> <i>Full legal name &amp; address for service – street &amp; number, municipality, postal code, telephone and email address</i>	<b>Respondent’s Lawyer</b> <i>Lawyer’s name, address, telephone/fax numbers and email address</i>

<b>Name &amp; address of lawyer for children (if applicable)</b> <i>street &amp; number, municipality, postal code, telephone &amp; fax numbers and e-mail address and name of person represented.</i>	<b>Name &amp; address of other parties/lawyers (if applicable, e.g. Director of Maintenance Enforcement, Director of Child and Family Services)</b> <i>street &amp; number, municipality, postal code, telephone &amp; fax numbers and e-mail address and name of person represented.</i>

Appeal No.

**PART 1 – FAMILY FACTS**

<b>1. APPELLANT</b>		
Age:	Birthdate:	
Status in the QB Action:	<input type="checkbox"/> Plaintiff	<input type="checkbox"/> Defendant
<b>2. RESPONDENT</b>		
Age:	Birthdate:	
Status in the QB Action:	<input type="checkbox"/> Plaintiff	<input type="checkbox"/> Defendant

<b>RELATIONSHIP DATES</b>	
Started living together on	
Married on	
Separated on	Divorced on
Never lived together <input type="checkbox"/>	
Other ( <i>Explain</i> )	

<b>3. The basic information about the child(ren) is as follows:</b>				
Child's full legal name	Age	Birthdate ( <i>d, m, y</i> )	Grade/Year and School	Now living with

**PART 2 – ISSUES**

<b>4. What are the issues in this case that HAVE been settled?</b>		
<input type="checkbox"/> parenting	<input type="checkbox"/> spousal support	<input type="checkbox"/> possession of home
<input type="checkbox"/> guardianship	<input type="checkbox"/> child support	<input type="checkbox"/> division of property
<input type="checkbox"/> protection order	<input type="checkbox"/> other ( <i>specify</i> )	

<b>5. Have any of these settled issues turned into a court order or a written agreement?</b>
<input type="checkbox"/> No
<input type="checkbox"/> Yes (Please attach) <ul style="list-style-type: none"> <li><input type="checkbox"/> an order dated</li> <li><input type="checkbox"/> an agreement dated</li> </ul>

<b>6. What are the issues in this appeal?</b>		
<input type="checkbox"/> parenting	<input type="checkbox"/> spousal support	<input type="checkbox"/> possession of home
<input type="checkbox"/> guardianship	<input type="checkbox"/> child support	<input type="checkbox"/> division of property
<input type="checkbox"/> protection order	<input type="checkbox"/> other ( <i>specify</i> )	

<b>7. Are any issues in this appeal urgent?</b>
<input type="checkbox"/> No
<input type="checkbox"/> Yes ( <i>Identify the issues and give details of why the issues are urgent</i> )

<b>8. Aside from the issues in this appeal, what issues remain to be resolved in the action?</b>		
<input type="checkbox"/> parenting	<input type="checkbox"/> spousal support	<input type="checkbox"/> possession of home
<input type="checkbox"/> guardianship	<input type="checkbox"/> child support	<input type="checkbox"/> division of property
<input type="checkbox"/> protection order	<input type="checkbox"/> other ( <i>specify</i> )	

<b>9. If child or spousal support is in issue, give the line 150 income of the parties</b>	
Appellant:	\$ _____ for the year 20
Respondent:	\$ _____ for the year 20

<b>10. Do you want the court to make an interim (temporary) or final order on any matters that are agreed upon at the appeal conference?</b>
<input type="checkbox"/> Yes <input type="checkbox"/> No

**PART 2 – HISTORY OF CASE/ACTION**

<b>11. When was the action commenced?</b>	
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<b>12. What efforts have been made to reach agreement on the issues that have not been settled (e.g. mediation, Judicial Dispute Resolution, Child Support Resolution Meeting, Case conference, settlement meetings)?</b>

<b>13. Have you attended an Early Intervention Case Conference in Queen’s Bench?</b>	<input type="checkbox"/> No <input type="checkbox"/> Yes ( <i>If so, when?</i> )
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<b>14. Is a trial, Special Chambers Application or Oral Hearing Scheduled?</b>	<input type="checkbox"/> No <input type="checkbox"/> Yes ( <i>If so, when?</i> )
<b>15. Have there been other appeals?</b>	<input type="checkbox"/> No <input type="checkbox"/> Yes ( <i>If so, provide the appeal numbers and any details.</i> )
<b>16. Has a PN7 intervention been ordered?</b>	<input type="checkbox"/> No <input type="checkbox"/> Yes ( <i>If yes, on a separate page, provide type of intervention, date of order and name of parenting expert</i> )
<b>17. Has a PN8 Parenting Assessment been ordered??</b>	<input type="checkbox"/> No <input type="checkbox"/> Yes ( <i>If yes, on a separate page provide details such as: the type of expert evidence; whether the parties will be retaining a joint expert; who the expert will be; who will be paying the expert; how long it will take to obtain a report, etc.</i> )
<b>18. Are there other issues that may require expert evidence or a report?</b>	<input type="checkbox"/> No <input type="checkbox"/> Yes ( <i>If yes, on a separate page provide details such as: the type of expert evidence; whether the parties will be retaining a joint expert; who the expert will be; who will be paying the expert; how long it will take to obtain a report, etc.</i> )
<b>19. Are there any interim applications outstanding or contemplated?</b>	
<input type="checkbox"/> No	
<input type="checkbox"/> Yes ( <i>Explain what is outstanding or contemplated.</i> )	

**20. Are there any orders needed to move this matter forward?** No Yes (*Explain.*)**PART 4 – OFFER TO SETTLE  
(WITHOUT PREJUDICE)****21. The following is my offer to settle with regards to the appeal:** Offer to settle all issues on appeal Offer to settle some of the issues on appeal

**NOTE:** *If you have already made an offer and it is still open for acceptance, attach a copy to this Summary. If you have not made an offer to settle, **you must make one here**. If you do not have enough information about all the issues, make a partial offer on those issues for which you do have enough information.*

*The other side can accept your offer. And if the other side does accept it, the accepted offer becomes a binding contract and can be turned into a court order that can be enforced against you. The other side can make a counter-offer.*

*In your offer for child support, give detailed calculations for any claim for special expenses or for undue hardship. If your offer deals with spousal support, it will be helpful to your case if you attach the Spousal Support Advisory Guideline calculations and show the effect of income tax on any proposed support order. If your offer deals with property issues, please attach a property statement listing all of the property being considered.*

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**22. The following is my offer to settle the action as a whole:**

- Offer to settle all issues in the action as a whole
- Offer to settle some of the issues in the action as a whole

**Additional Comments**

*If additional space is needed, extra pages may be attached. (limit of 2 extra pages)*

\_\_\_\_\_  
*Date of party's signature*

\_\_\_\_\_  
*Signature of party*

\_\_\_\_\_  
*Date of lawyer's signature*

\_\_\_\_\_  
*Signature of lawyer*