



EDMONTON FAMILY AND YOUTH COURT RESUMPTION PROTOCOL

Effective: June 14, 2021

Commencing June 14, 2021, the following protocols will apply to Edmonton Provincial Family and Youth Court and for the Regional locations of St. Albert, Stony Plain, Sherwood Park, Fort Saskatchewan, Leduc and Wetaskiwin for Family, Child Protection and Youth matters.

Youth Court:

- All Trials shall proceed as scheduled in person, unless otherwise directed by the Court.
- All Docket matters shall continue as scheduled. Crown and Defense are to appear remotely and use designations of counsel where possible.
- For Summary Disposition matters, Crown and Defense are to have a joint resolution or have narrowed their sentencing proposals. Crown will appear remotely and Defense may appear by videoconference only if the young person is in custody or if the young person is accompanied by a responsible adult or support person for their court appearance. All Edmonton Summary Disposition matters are scheduled in courtroom 442 or 443, and are scheduled at 45-minute intervals. Young persons are not to appear in the courtroom before their scheduled time.
- All pre-trials shall proceed by way of telephone.

Young persons who are not in custody are to appear in person if:

- a) They are charged with an indictable offence and their lawyer has not filed a designation of counsel;
- b) Their release conditions are being changed;

- c) They wish to enter a guilty plea;
- d) They are to be sentenced; or
- e) They have a trial or other hearing.

For Youth traffic tickets, follow the [Traffic Court Protocol](#).

Child Protection:

- All initial custody hearings, interim hearings and trials shall proceed as scheduled in person, unless otherwise directed by the Court.
- All Docket, Case Conferences, Case Management Conference, Judicial Dispute Resolution (JDR) and Pre-Trial Conferences shall occur by telephone or videoconference, unless otherwise directed by the Court.
- All PSECA, PCHAD, apprehensions, and secure services applications and reviews shall appear in person, videoconference or by telephone. Youth who are in a secure facility shall appear either by telephone or videoconference.

Family Law:

- All Interim Hearings and Trials shall proceed as scheduled in person, unless otherwise directed by the Court.
- All Docket, Pre-Trial Conference and Judicial Dispute Resolution shall proceed by videoconference, or telephone, unless otherwise directed by the Court.
- Emergency Protection Order applications shall occur with the applicant appearing in person. Under exceptional circumstances, the applicant may appear by telephone at the discretion of the Court. The EPO Duty Counsel will appear by videoconference, by telephone, or in person.
- All Mental Health and Human Trafficking Applications shall be in person, or as directed by the Court in exceptional circumstances.

Court Telephone Appearances: A direct telephone line must be provided for all Court telephone appearances. Calls will not proceed if a voice mail is reached, or if the call is placed on hold.

Webex Links for Edmonton Court Appearances:

- Counsel requiring the videoconference link for docket matters shall send an email to edmpcfywebex@csadm.just.gov.ab.ca forty-eight (48) hours in advance and no later than 3:30 p.m. the day before court.
- Counsel and Self-Represented parties attending by telephone shall send an email to edmpcfywebex@csadm.just.gov.ab.ca forty-eight (48) hours in advance and no later

than 3:30 p.m. the day before court. Child Protection matters shall include in the subject line: the child(ren)'s last name & File # (e.g. Syrup CP9030001234) and for Family Law Claims: the parties' last names and the file number (e.g. SMITH v. SMITH FF903004567).

- Judicial Dispute Resolution Link:
<https://albertacourts.webex.com/meet/virtual.courtroomELC-FY-JDR>

Filing Documents, Setting Trial Dates and Scheduling Matters in Edmonton:

- The Counter can accept documents (Affidavits, Update Statements, Responses with Reply Statements, Affidavits of Service, Files Brought Forward) from Counsel Only, by email through the Counter Proxy, with a limit of 10 pages at Edmpcfy.Counter@csadm.just.gov.ab.ca.
- Claims are **not** accepted by email.
- The Court Clerk shall contact the Trial Coordinator for any requests to set trial dates or adjournment dates from the courtroom.
- Trial dates can be obtained from the Trial Coordinator at edmpcfy.tc@csadm.just.gov.ab.ca. The Trial Coordinator shall prepare a Trial Scheduling Notice which shall be sent with the file to court to be confirmed on the record in court. The confirmation shall be sent to counsel by e-mail.
- Counsel wanting to pre-book trial dates are to contact the Trial Coordinator **at least two (2) days prior** to the docket date with their availability. **PLEASE NOTE:** PTCs are mandatory for trials booked for one (1) day or more, and will be booked unless an early trial date is obtained.
- Any type of Consent Desk Order can be forwarded to the Family Orders Clerks by email to Edmpc.Familyorders@csadm.just.gov.ab.ca. The desk Consent Order must address the status of the Claim (e.g. to be adjourned, include new date, terms of interim orders, change in terms of the interim order, cancellation of interim orders, cancellation of trial dates). The email shall include in the subject line, the parties' last names and the file number (e.g. SMITH v. SMITH FF903004567).

As per: Assistant Chief Judge A.Veylan
Edmonton Family & Youth