

PROTOCOL
REMOTE FAMILY AND CHILD PROTECTION APPLICATIONS
Edmonton Region
May 6, 2020

Purpose:

The purpose of this Protocol is to create a process for the courts located in the Edmonton Region that permits the Court to remotely hear Family and Child Protection applications that would not otherwise have been considered “urgent”.

This protocol will apply to all Family and Child Protection applications **presently filed** with the Court.

These protocols **do not** necessarily apply to those Courts located in the Edmonton Region that are serviced by the Edmonton Family Court Division. Those courts are Stony Plain, Leduc, St. Albert, Sherwood Park, and Ft. Saskatchewan. Please contact the Court directly to obtain their protocol and procedure.

This Practice Note **does apply** to the circuit points attached to the above named courts as identified in paragraph 1.

Procedure/Guidelines:

Pre-Court Proceedings:

1. Matters presently filed with the Court (as opposed to new filings) may be brought forward from the current adjournment date to a date scheduled for hearing these matters by email request to the relevant Court base point. The following Courts have been designated to hear applications from the following courts:

Hinton

Hinton
Jasper
Grande Cache
Edson

Stony Plain

Whitecourt
Mayerthorpe
Alexis
Evansburg

St. Albert	Morinville Athabasca Barrhead Westlock
Leduc	Drayton Valley Breton
Vermilion	Vermilion Wainwright Lloydminster Vegreville
St Paul	St Paul Lac La Biche Cold Lake Bonnyville
Fort Saskatchewan	Boyle
Fort McMurray	Fort McMurray Fort Chipewyan

2. The date set by the court for hearings under this protocol each week are as follows:
 - A. Hinton / Jasper / Grande Cache / Edson
Will be heard from the Hinton Courthouse on the 3rd Monday and the 4th Wednesday of each month.
 - B. Whitecourt / Mayerthorpe / Alexis / Evansburg
Will be heard from the Stony Plain Courthouse on Monday of each week.
 - C. Morinville / Athabasca / Barrhead / Westlock
Will be heard from the St. Albert Courthouse on Monday of each week.
 - D. Drayton Valley / Breton
Will be heard from the Leduc Courthouse on the 4th Tuesday of each month.
 - E. Vermilion / Wainwright / Lloydminster / Vegreville
Will be heard from the Vermilion Courthouse on the last Thursday of each month.

- F. St. Paul / Lac La Biche / Cold Lake / Bonnyville
Will be heard from the St. Paul Courthouse on the 2nd and 4th Tuesday of each month.
 - G. Fort McMurray / Fort Chipewyan
Will be heard from the Fort McMurray Courthouse on the 3rd Tuesday of the month.
 - H. Boyle
Will be heard from the Fort Saskatchewan Courthouse on the 2nd Tuesday of each month.
3. Requests must include the name and address of the person for whom Counsel will be appearing, the docket number if available, the contact number where Counsel can be reached, the name of Counsel if that is not clear in the email address, and the contact number where Counsel's client can be reached if the client is not with Counsel and wishes to be present at the hearing;
 4. Requests must include the contact number for all other parties if that information is available, and the request must be clearly copied to those parties;
 5. Parties must file in advance, by email to the relevant base point, all documents upon which they intend to rely and which are not already before the Court, and copy those to all other parties;
 6. Email requests and any additional document filing shall be directed to:

Hinton	hinp@csadm.just.gov.ab.ca
Stony Plain	STOP@csadm.just.gov.ab.ca
St. Albert	STAP@csadm.just.gov.ab.ca
Fort Saskatchewan	FTSP@just.gov.ab.ca
Leduc	LEDP@csadm.just.gov.ab.ca
Vermilion	VERP@just.gov.ab.ca
St. Paul	STPP@csadm.just.gov.ab.ca
Fort McMurray	FMM_ProvincialCourt@just.gov.ab.ca
 7. Counsel/parties will be required to demonstrate that they have provided reasonable notice to all other parties of their intention to bring the matter forward, in the context of the circumstances of the application.

Court Proceedings:

8. The designated courtroom clerk (clerk) will contact the parties at the numbers they have provided.
9. All Counsel and parties must be ready to proceed with their matters as of court commencement at the relevant location.
10. If an application is anticipated to take longer than 30 minutes, leave must first be granted by the Court.
11. The matter will proceed in the same general fashion as a family docket application, with reference to s. 8 of the *Provincial Court Procedures (Family Law)* regulation 149/2005.

Post Court:

12. Any resulting Order will be prepared and distributed as directed by the Court.

Irregularities:

13. All parties must be prepared to waive procedural irregularities that may arise as a result of the use of this Protocol.