

REMOTE OUT-OF-CUSTODY APPEARANCE FORM (Accused)

By noon on the day prior to the appearance, send completed form to:
edadult.crimcovid@albertacourts.ca, and copy EDMP268@just.gov.ab.ca and JSG-ACPS.Edm-446@gov.ab.ca

In the subject line, include the courtroom and date of scheduled appearance.

Where co-accused, complete one form for each person.

Case Information

Name: _____

Docket No: _____

Date Scheduled: _____ Courtroom: _____

Purpose of Appearance:

Guilty plea and sentence

Peace Bond

Application to change release, probation or conditional sentence conditions

Other: _____

Defence Counsel/Agent Information

Name: _____

Email: _____

Phone: _____

Accused Appearance

Accused will be present with defence counsel (by phone or WebEx)

Accused will appear by phone. Phone number: _____

Application to proceed in accused's absence.

Explain why the interests of justice will be served by proceeding in accused's absence:

Requirements for Guilty Plea and Sentencing

1. The accused's election, if required, is Provincial Court.
2. The accused will be pleading guilty to all charges, or to the charges as determined through negotiation between Crown and Defence.
3. There is a written¹ Agreed Statement of Facts, acknowledgement of understanding the substance of s. 606(1.1) of the Criminal Code, and admission of criminal record (if any). These may be contained in one or more documents.

Copies of the Agreed Statement of Facts, acknowledgement of understanding the contents of s. 606(1.1) and admission of criminal record (if any) must be provided with this Form.

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| 4. Will a joint submission on sentence be presented? | Yes | No |
| 5. The accused waives any procedural irregularities that may arise as a result of the use of the Remote Out of Custody Appearance Court Practice Note? | Yes | No |

¹ Where it is impracticable for the accused to sign the written documents, this requirement will be met where counsel has read the documents to the accused and received instructions to accept, or where counsel has provided electronic copies to the accused and the accused has provided an email response accepting the contents.