

**THE PROVINCIAL COURT OF ALBERTA**  
**COVID-19 PANDEMIC PLANNING**  
**NOTICE TO SELF-REPRESENTED LITIGANTS IN FAMILY LAW MATTERS**

During this pandemic, the safety and wellbeing of all Albertans and all court participants, including litigants, witnesses, court staff, justice partners, lawyers and the judiciary, must be a priority. As a result, we are limiting access to the court houses throughout the province to only those who have urgent matters.

In an effort to follow Alberta Health Services' guidelines and to protect staff and participants, the following procedures continue to apply for individuals wishing to commence or bring a current *Family Law Act* matter before a Judge in Calgary, Red Deer, Edmonton and Grande Prairie and are also extended to the rest of the province.

The *Intake and Caseflow Management Regulation* requires self-represented individuals seeking to file an application to meet with a Family Court Counsellor. If you wish to commence a matter in the Provincial Court of Alberta or wish to have an ongoing matter brought into court, you **must** contact a Family Court Counsellor. Family Court Counsellors can be contacted at the following phone numbers:

<b>Edmonton:</b> 780-427-8343	<b>Calgary:</b> 403-297-6981
<b>Grande Prairie:</b> 780-833-4200	<b>High Prairie:</b> 780-523-6183
<b>Hinton:</b> 780-865-8384	<b>Lethbridge:</b> 403-388-3102
<b>Medicine Hat:</b> 403-529-8716	<b>Red Deer:</b> 403-340-7187
<b>Stony Plain:</b> 780-968-5812	<b>St. Paul:</b> 780-614-6300
<b>Wetaskiwin:</b> 780-361-1374	<b>Ft. McMurray:</b> 780-743-7345

A Family Court Counsellor will provide you with assistance in preparing your documents and determining whether or not your matter is urgent. You may call the location closest to where you reside. **Please try to cooperate to resolve any issues.**

For support matters involving payors registered with the Maintenance Enforcement Program (MEP) parties must contact that program to see if alternate payment arrangements can be made prior to contacting a Family Court Counsellor.

For files that are utilizing our Caseflow Conference program, please note the following:

**Calgary:** All scheduled Caseflow Conference matters will be automatically adjourned for 10 weeks to the same time as the scheduled Caseflow Conference date.

**Edmonton:** All scheduled Caseflow Conference matters will be automatically adjourned for 10 weeks to the same time as the scheduled Caseflow Conference date.

**Red Deer:** All scheduled Caseflow Conference matters will be automatically adjourned for 10 weeks to the same time as the scheduled Caseflow Conference date.

**Grande Prairie:** Is continuing to deliver service by telephone as scheduled.

If you require additional information regarding Caseflow Conference, contact your Family Court Counsellor, or Resolution Services in your area:

<b>Edmonton:</b> 780-427-8343	<b>Calgary:</b> 403-297-6992
<b>Grande Prairie:</b> 780-833-4329	<b>Red Deer:</b> 403-340-7187

Dated this 3rd of April, 2020

**The Honourable T.J. Matchett**  
Chief Judge of the Provincial Court of Alberta