|  |  |
| --- | --- |
| COURT FILE NUMBER |      Clerk’s Stamp |
| COURT | COURT OF KING’S BENCH OF ALBERTA |
| JUDICIAL CENTRE | *Click to Select Judicial Centre* |
| APPLICANT*(Person Filing this Notice)* | *Click to enter Applicant Name**Click to enter Address**Click to enter Phone Number**Click to enter Email Address* |
| LAWYER FOR APPLICANT | *Click to enter Lawyer’s Name, if applicable**Click to enter Lawyer’s Email Address* |
| RESPONDENT  | *Click to enter Respondent Name**Click to enter Address**Click to enter Phone Number**Click to enter Email Address* |
| LAWYER FOR RESPONDENT | *Click to enter Lawyer’s Name, if applicable**Click to enter Lawyer’s Email Address* |
| DOCUMENT | **Notice to Attend****Family Docket Court** |
|  |  |

**NOTICE: Before submitting this document for filing, you must have completed the**

**Mandatory Requirements of the Court (**[**Mandatory Requirements Information Package**](https://www.albertacourts.ca/docs/default-source/qb/mandatory-requirements-info-pack.pdf)**) and attached confirmation of completion of those requirements to this Notice to Attend. If you are seeking a deferral or waiver of one or more of the Mandatory Requirements, you must also attach the** [**Request to Waive/Defer form**](https://www.albertacourts.ca/docs/default-source/qb/mandatory-requirements-waiver---final.docx)**.**

**The Applicant wishes to apply for (*cHECK ALL THAT APPLY*):**

|  |
| --- |
|[ ]  a parenting order |
|[ ]  a child support order  |
|[ ]  an order for decision making  |
|[ ]  a guardianship order (under Family Law Act) |
|[ ]  a spousal/partner support order |
|[ ]  an order for contact with a child (under Family Law Act) |
|[ ]  an order in relation to family property *Please specify* |
|[ ]  Other *Click to enter text* |

**Briefly describe what you are seeking and the issue(s) that are preventing resolution:** *Click to enter information*

**Does the Respondent live outside of Alberta?** [ ]  Yes [ ]  No

**Have you filed a Statement of Claim, a Claim, or an Originating Application?**

[ ]  Yes [ ]  No

If *Yes*, please provide Action Number here: *Enter Action Number*

**If you do not have a lawyer, have you met with a Family Court Counsellor?** [ ]  Yes [ ]  No

*If you have not met with a Family Court Counsellor, you are required to do so before proceeding to Court (* [*https://www.alberta.ca/family-court-assistance*](https://www.alberta.ca/family-court-assistance) *).*

If you have met with a Family Court Counsellor, please indicate his/her/their name and contact information:

*Click to enter name*, *Click to enter email address*, *Click to enter phone number*

**Have you provided the opposing party with the Mandatory Requirements Package?**

*Click here for the* [***Mandatory Requirements Information Package***](https://www.albertacourts.ca/docs/default-source/qb/mandatory-requirements-info-pack.pdf)*– or go to: https://www.albertacourts.ca/docs/default-source/qb/mandatory-requirements-info-pack.pdf*.

[ ]  Yes [ ]  No

If *No*, please explain why: *Click to enter information*

**Have you met with a King’s Bench Resolution Counsel before?** [ ]  Yes [ ]  No

*(If Yes, you must attach the Report of Resolution Counsel)*

**If child support is in issue, have you met with a King’s Bench Child Support Resolution Program (KBCSRP) Officer?** [ ]  Yes [ ]  No

If Yes, when *Please specify*?

*(If you have attended the Program, please attach the KBCSRP Report to this Notice to Attend.)*

(If you have not attended the Program, you may do so voluntarily without first attending Family Docket Court. If child support is in issue and you have not met with the KBCSRP Officer, the Family Docket Court Justice may require you to do so before any further steps may be taken.)

**Please note that the KBCSRP Officer will deal with spousal support only if child support is also in issue.**

**For further information about KBCSRP and to book an appointment, go to:**

**Edmonton –** **CSRP.Edmonton@just.gov.ab.ca**

**Calgary –** **CSRP.Calgary@just.gov.ab.ca**

**Family Docket Court Requested Date**:

First Choice: *Click to select date*

Second Choice: *Click to select date*

Third Choice: *Click to select date*

 Fourth Choice: *Click to select date*

 **The date(s) selected are:** [ ]  Agreed to by the opposing party; or

 [ ]  Not agreed to by the opposing party after reasonable attempts

 were made to obtain agreement

The **Clerk** will complete the below box with the date as requested above *as available* and with Webex Courtroom information:

**A Family Docket Court appearance has been scheduled for the DAY OF , 20****at A.M. VIA VIDEO CONFERENCE. There is no need to file any additional documents for this Docket appearance. The Court will assess your matter and provide directions on the next steps to be taken if the matter can not be resolved by agreement. If you are able to reach an agreement before or at the Docket appearance, that agreement can be confirmed by a Court Order at the Docket appearance if required.**

***This matter has been assigned to***

**Webex Courtroom:**

**Webex Phone number:**

**Access Code:**

**After a filed copy of this Notice is sent back to the Applicant by the Clerk, the Applicant must provide a copy of the filed Notice to the Respondent at least 5 days before the scheduled Family Docket Court date.**

**What is the relationship between the Applicant and the Respondent?**

[ ]  Married Spouses [ ]  Partners

[ ]  Divorced Former Spouses *Click to select date of divorce*

[ ]  Parent/Child [ ]  Other, *Please specify*

**For the Court to better assist your family, please answer these questions *(must be completed)*:**

**Length of time Applicant and Respondent lived together**: *Click to enter information*

**Date of Separation:** *Click to select date*

**Were you Married to the Respondent?**: [ ]  Yes [ ]  No

**Names and birthdates of any children who lived with the parties**:

*Click to enter names and birthdates of children.*

**Describe the current parenting arrangement:** *(must be completed)*

*Click to enter information and describe current parenting arrangement.*

**Has a lawyer been appointed for any child of the parties?** [ ]  Yes [ ]  No

If so, name, email address of lawyer: *Click to enter lawyer name*, *Click to enter lawyer email address*, *Click to enter lawyer phone number*

**For the Court to assess qualification for programs:**

Does either party earn less than $60,000 annually? [ ]  Yes [ ]  No

Does either party earn less than $90,000 annually? [ ]  Yes [ ]  No

**Are there, or have there previously been, any other legal proceedings** (including criminal, family, domestic violence, and Child and Family Services proceedings) **involving this family in any other Court *(Including Alberta Court of Justice – formerly known as Alberta Provincial Court)*?**

[ ]  Yes [ ]  No

If Yes, describe them with action numbers: *(must be completed)*

*Click to describe other legal proceedings and include action numbers*

**Will you require an Interpreter (including Language Line) for Family Docket?**

[ ]  Yes For what language (and dialect)? *Please specify* [ ]  No

**Are you seeking a French or bilingual process (English/French)?** [ ]  Yes [ ]  No

If Yes, please complete and submit the form at this link:

<https://www.albertacourts.ca/qb/about/francais-a-la-cour/audience-en-francais>

**Please attach a copy of the last family court order granted, if any, in relation to the relief requested.** *(This must be done by the party submitting this Notice and will not be done by the Clerk.)*

[ ]  Copy of Order attached; OR [ ]  There have been no previous Orders

**Have you been in Family Docket Court before** [ ]  **Yes** [ ]  **No**

**If Yes, please attach the last 2 Family Docket Endorsements that you received.**

**Where child support, spousal support, adult interdependent partner support, or division of property are in issue, have you provided the opposing party with your Financial Disclosure Statement?**  [ ]  Yes [ ]  No

**Are you seeking a Disclosure Order in Family Docket and if so, please *briefly* indicate what is being sought:**

|  |  |
| --- | --- |
| [ ]   | Financial Disclosure Statement |
| [ ]   | Disclosure pursuant to *Cunningham v Seveny*, 2017 ABCA 4 |
| [ ]   | Other – explain:*Click to enter information and briefly describe what is being sought*  |

Dated at the City of       in the Province of Alberta, this       day of Select Month, 20  .

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Applicant/Lawyer for Applicant

If you are a Respondent who has been served with this document, and you also intend to seek relief from the Court in Family Docket Court, **it is not necessary for you to file a separate Notice to Attend Family Docket Court**. However, you will have to comply with the Mandatory Requirements (Click here: [**Mandatory Requirements Information Package**](https://www.albertacourts.ca/docs/default-source/qb/mandatory-requirements-info-pack.pdf)– or go to: https://www.albertacourts.ca/docs/default-source/qb/mandatory-requirements-info-pack.pdf ). If you do not have a lawyer, you are encouraged to contact a [**Family Court Counsellor**](https://www.alberta.ca/family-court-assistance) (<https://www.alberta.ca/family-court-assistance> ) for assistance.

If you have questions or require information about safety supports for domestic violence, please call the ***CJS Contact Centre*** at: **1-855-738-4747** or go to: <https://www.alberta.ca/contact-court-and-justice-services.aspx>

You may also contact <https://www.alberta.ca/family-violence-find-supports.aspx>