

Tips About Mediation with the King's Bench Resolution Counsel

WHO IS RC AND HOW CAN THEY HELP YOU?

RCs are Court of King's Bench senior family lawyers who can assist you in resolving matters without the need for a hearing with a judge. If agreement is reached at the mediation, RCs will prepare a court order for judicial review and pronouncement.

WHO CAN APPLY FOR A MEDIATION WITH RC?

If you and your former partner do not have a lawyer and you are unable to use other mediation resources, you can apply. If only one of you has a lawyer, you can apply. If both of you have lawyers, RCs are unable to help you. You must earn less than \$90,000 and can live anywhere in Alberta (mediation is conducted virtually using Webex).

WHAT MUST I DO BEFORE APPLYING FOR A MEDIATION WITH RC?

If you live in Calgary, Edmonton, Red Deer, Lethbridge or Grande Prairie, you must **first meet with a [Family Court Counsellor](#)** before you can meet with RC

You must **start an action** in the Court of King's Bench. If you need assistance with this, the Family Court Counsellor can help you. If FCCs are not in your region yet, connect with Court and Justice Services at 1-855-738-4747.

If you have children under 18, and you need mediation about a parenting issue (decision-making, where the children live, parenting schedules, etc.) you must have completed the [Parenting After Separation](#) course within the past two years and have your certificate of completion. RCs will need a copy of this.

If child support, spousal/partner support or family property are part of mediation, you must have completed and exchanged with your former partner your [financial disclosure statement](#) (Form CTS 13472). RCs will need a copy of this.

HOW DO I APPLY FOR MEDIATION WITH RESOLUTION COUNSEL?

1. You must complete the [Request for Meeting with Resolution Counsel \(RC\) Desk Application](#) (Form CTS 14866).
2. Please visit <https://albertacourts.ca/kb/court-operations-schedules/guidelines-for-documents-filed-by-email-or-digital-upload/email-filing-procedures> for more information on what to name your document for filing and where to send your document.

WHAT HAPPENS AFTER I SUBMIT THE COMPLETED FORM FOR FILING?

A judge will review your request. If granted you will receive the signed form and any direction the judge makes. Once permission is granted submit your form using the link on the form.